



Funding Partners



## 2010 GRANDE PRAIRIE ARCTIC WINTER GAMES Volunteer Job Description

**Job Title:** Results Venue Data Entry – Sports Score Entry on Venue Site

**Division:** Communications & IT

**Contact:** Theresa Matkowski  
thersalfisher@yahoo.com

**Reports To:** Theresa Matkowski

**Responsibilities:**

- Clerks will be responsible for entering sport scores as they happen into onsite
- Transport laptops and official result documentation to and from Results Center

**Qualifications:**

- Computer use/data entry
- Drivers license required
- Knowledge of sports

**Volunteers needed:** 350 volunteers

**Crossovers:** Systems – to provide functional computers to be used for results  
Telecommunications – to provide functional phones and internet for results

**Availability:** Each Day 7am – 12pm  
12pm - 5pm  
5pm – 10pm